

**REGULAR SESSION
of the
JACKSON COUNTY BOARD OF SUPERVISORS**

September 19, 2016

The Regular Session of the Jackson County Board of Supervisors was called to order at 5:30 P.M., on Monday, September 19, 2016, at the Jackson County Courthouse in the County Board Room by Chairman Ransom.

County Clerk, Kyle Deno, took roll call with all 19 members present.

The Pledge of Allegiance was given.

Supervisor Iverson led the County Board in a moment of reflection.

Chairman Ransom asked if there were any corrections or additions to the minutes of the previous meeting. Supervisor Hunter made a motion to approve the minutes. This was seconded by Supervisor Stevens. Voice vote was taken with 19 present voting Aye.

Resolution # 35-9-2016

Jackson County Forest Land Purchase

TO THE HONORABLE JACKSON COUNTY BOARD OF SUPERVISORS

WHEREAS, the State of Wisconsin has offered to sell two approximately forty acre parcels of land to Jackson County.

Legal Description: 39.7 acres in NWSE Section 7, T20N-R1E, Town of Bear Bluff and 36.6 acres in NWNW Section 32, T20N-R1W, Town of Knapp all in Jackson County, State of Wisconsin.

WHEREAS, the Jackson County Forest adjoins the parcels and they are in the blocking boundaries as shown in the Jackson County Forest Comprehensive Land Use Plan 2006-2020.

WHEREAS, the highest and best use for the parcel as determined by the DNR appraisal is forestry, hunting and recreation.

WHEREAS, the state will retain an easement thru the second parcel and there will be restrictions on both the parcels that they must remain open to the public for hunting, fishing, trapping, hiking and cross country skiing.

WHEREAS, the State has valued the first parcel for \$16,000 and the second for \$31,500 for a total of \$47,500.

WHEREAS, Jackson County Forest has money in the land acquisition account to cover the cost of the parcel.

NOW THEREFORE BE IT FURTHER RESOLVED that Jackson County purchase the above described parcel for the appraised value of \$47,500 and the money coming from the Forest Land acquisition account, and

BE IT FURTHER RESOLVED that the two parcels will be entered into the Jackson County Forest upon the completion of the sale, and

BE IT FURTHER RESOLVED that Jackson County Clerk has the authority to sign documents to complete the transactions on behalf of Jackson County.

RESPECTFULLY SUBMITTED BY:

Jackson County Forestry and Parks
Committee
s/Karen Thayer, Chairman
s/John Chrest
s/Tom Clark
s/Norman Stoker
Jerrold Schmidt

Jackson County Executive and
Finance Committee:
s/Ray Ransom, Chairman
s/Jeff Amo
s/Ron Carney
s/Roger Stevens
s/Karen Thayer

Supervisor Amo made a motion to adopt this resolution. This was seconded by Supervisor Jensen. Forestry Administrator, Jim Zahasky was present for questions. Discussion took place. Chairman Ransom stated that in the 2nd whereas adjourns should be changed to adjoins and in the last whereas and now therefore be it resolved parcel should be changed to parcels. Voice vote was taken with 19 present voting Aye.

Corrected Resolution:

Resolution # 35-9-2016

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WHEREAS, the state will retain an easement thru the second parcel and there will be restrictions on both the parcels that they must remain open to the public for hunting, fishing, trapping, hiking and cross country skiing.

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NOW THEREFORE BE IT FURTHER RESOLVED that Jackson County purchase the above described parcels for the appraised value of \$47,500 and the money coming from the Forest Land acquisition account, and

BE IT FURTHER RESOLVED that the two parcels will be entered into the Jackson County Forest upon the completion of the sale, and

BE IT FURTHER RESOLVED that Jackson County Clerk has the authority to sign documents to complete the transactions on behalf of Jackson County.

RESOLUTION NO. 36-9-2016

TO: HONORABLE MEMBERS OF THE JACKSON COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZATION FOR THE WITHDRAWAL OF LANDS FROM THE COUNTY FOREST

WHEREAS, Van Ert believed that when they built the cabin and out buildings in the sixties it was on their own property

WHEREAS, Jackson County Surveyor, Tim Jeatran in the process of re-establishing survey monuments in the T22N R1E and has determined that these lands with improvements described below to be an encroachment to the Jackson County Forest.

LOCATION: Part of the NW1/4-SE1/4 Section 2, all in T22N, R1E, Town of City Point, Jackson County, Wisconsin, as shown on Jackson County Certified Survey Map No. 3899, Vol. 16, Page 317, Recorded 01/04/2016.

WHEREAS, Van Ert has surveyed the parcel and determined that 1.138 acres is necessary to purchase from the Jackson County to resolve the encroachment and comply with Zoning.

WHEREAS, Van Ert is willing to purchase the land at a ratio of approximately 3 for 1 for the encroachment. The value is \$5300 and determined by what the parcel will be asset from the Town assessor. At a 3 for 1 the land owner will pay Jackson County \$15,900 which will be deposited in the Land Acquisition Account for future land purchases.

WHEREAS, the parcel of County Forest Land must be withdrawn from the County Forest Law before it can be sold.

WHEREAS, Jackson County will not retain the hunting and fishing rights due to the location of the cabin and out building making it impracticable to exercise those rights. All normal property rights will be transferred to the land owners and their successors and or assigns.

THEREFORE, BE IT RESOLVED, that the above described parcel, upon successful withdrawal be sold to Van Ert for \$15,900.

BE IT FURTHER RESOLVED, that Jackson County makes application to the Wisconsin Department of Natural Resources for withdrawal of the above described parcel within the provisions of Chapter 28.11, Wisconsin Statutes.

BE IT FURTHER RESOLVED, that Jackson County Clerk has the authority to sign documents to complete the transactions on behalf of Jackson County.

**RESPECTFULLY SUBMITTED BY:
Jackson County Forestry and Parks
Committee**

s/Karen Thayer, Chairman
s/John Chrest
s/Tom Clark
s/Norman Stoker
s/Jerrold Schmidt

**Jackson County Executive and
Finance Committee**

s/Ray Ransom, Chairman
s/Jeff Amo
s/Ron Carney
s/Roger Stevens
s/Karen Thayer

Supervisor Chrest made a motion to adopt this resolution. This was seconded by Supervisor Thayer. Forestry Administrator, Jim Zahasky was present for questions. Discussion took place. Chairman Ransom stated that in the 4th whereas asset should be changed to assessed. Voice vote was taken with 19 present voting Aye.

Corrected Resolution:

RESOLUTION NO. 36-9-2016

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WHEREAS, Jackson County Surveyor, Tim Jeatran in the process of re-establishing survey monuments in the T22N R1E and has determined that these lands with improvements described below to be an encroachment to the Jackson County Forest.

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WHEREAS, Van Ert is willing to purchase the land at a ratio of approximately 3 for 1 for the encroachment. The value is \$5300 and determined by what the parcel will be assessed from the Town assessor. At a 3 for 1 the land owner will pay Jackson County \$15,900 which will be deposited in the Land Acquisition Account for future land purchases.

WHEREAS, the parcel of County Forest Land must be withdrawn from the County Forest Law before it can be sold.

WHEREAS, Jackson County will not retain the hunting and fishing rights due to the location of the cabin and out building making it impracticable to exercise those rights. All normal property rights will be transferred to the land owners and their successors and or assigns.

THEREFORE, BE IT RESOLVED, that the above described parcel, upon successful withdrawal be sold to Van Ert for \$15,900.

BE IT FURTHER RESOLVED, that Jackson County makes application to the Wisconsin Department of Natural Resources for withdrawal of the above described parcel within the provisions of Chapter 28.11, Wisconsin Statutes.

BE IT FURTHER RESOLVED, that Jackson County Clerk has the authority to sign documents to complete the transactions on behalf of Jackson County.

RESOLUTION NO. 37-9-2016

TO: HONORABLE COUNTY BOARD OF SUPERVISORS

RE: **APPROVAL TO PROVIDE CONTRACT LAW ENFORCEMENT SERVICES
FOR THE TOWN OF MILLSTON**

WHEREAS the County, finances a Sheriff's Office as required by the laws of this state;
and

WHEREAS the Sheriff, whose address is 30 N. 3rd Street, Black River Falls, WI 54615, is
the duly elected and qualified Sheriff of Jackson County and as Sheriff, manages and
directs the operations of the Jackson County Sheriff's Office in providing police services
throughout the territorial limits of the County of Jackson; and

WHEREAS the Town of Millston, mailing address is PO Box 507, Millston, WI 54643,
pursuant to s. 60.56(1), Wisconsin Statutes, is authorized to provide law enforcement
services and desires to have additional police services within the boundaries of the Town
of Millston, the Town being willing to purchase such services from the Jackson County
Sheriff's Office by a contract pursuant to s. 60.56(1)(a)4., Wisconsin Statutes; and

WHEREAS the Sheriff is willing to assign State of Wisconsin certified sworn law
enforcement officers to perform police services within the Town's boundaries, over and
above the level of law enforcement services his office provides other villages, cities, and
towns within Jackson County, provided the Town is willing to pay for such services; and

WHEREAS the County is authorized by s. 59.03(2)(e) and is willing to consent to such an
arrangement provided its costs are adequately reimbursed by the Town of Millston; and

WHEREAS the County and the Town are authorized to enter into intergovernmental
cooperative agreements pursuant to s. 66.0301(2), Wisconsin Statutes;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants
of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged
by each party for itself, the Sheriff, the County and the Town enter into the attached
agreement to provide law enforcement services to the Town of Millston.

Respectfully Submitted,

LAW ENFORCEMENT
s/Chuck Jensen
s/Jeff Amo
s/Ray Ransom
s/Ron Carney

EXECUTIVE & FINANCE
s/Ray Ransom
s/Jeff Amo
s/Roger Stevens
s/Karen Thayer
s/Ron Carney

Supervisor Amo made a motion to adopt this resolution. This was seconded by Supervisor Jensen. Chief Deputy Moan was present for questions. Discussion took place. Voice vote was taken with 19 present voting Aye.

At this time Chairman Ransom introduced honored guest Ho Chunk Nation President Wilfrid Cleveland who was there to present the County with a Ho Chunk Tribal Flag to be displayed in front of the Courthouse.

Resolution 38-9-2016

RE: Request for Additional Financial Support for In County Libraries

WHEREAS, Jackson County has 2 "In County" libraries located in the City of Black River Falls and the Village of Taylor; and

WHEREAS, several years ago the State of Wisconsin passed legislation for Counties to financially support local Libraries for circulation for nonresident borrowers which include our local in county libraries and adjacent out of county libraries; and

WHEREAS, the county is mandated to reimburse those libraries at a 70% reimbursement rate for Jackson County Residents that are considered non-resident borrowers; and

WHEREAS, the levy required for libraries is only calculated on non-resident municipalities; and

WHEREAS, the levy for libraries falls outside of the levy limit requirements so does not affect county funding for operations; and

WHEREAS, Librarians from the City of Black River Falls Tammy Peasley and Village of Taylor Jody Hanneman have requested support at a higher reimbursement level for their libraries; and

WHEREAS, the Executive and Finance Committee has reviewed the request and recommends supporting the 2 libraries at 76% funding level for 2017 and beyond.

NOW THEREFORE BE IT RESOLVED the Jackson County Board of Supervisors approves supporting the City of Black River Falls Library and Village of Taylor Library at a 76% reimbursement rate for nonresident circulation starting in 2017.

Respectfully Submitted:
Executive and Finance Committee
s/Ray Ransom
s/Jeff Amo
s/Roger Stevens
s/Karen Thayer
s/Ron Carney

Supervisor Stevens made a motion to adopt this resolution. This was seconded by Supervisor Carney. Voice vote was taken with 19 present voting Aye.

RESOLUTION NO. 39-9-2016

TO: **HONORABLE COUNTY BOARD OF SUPERVISORS**

RE: **Salary Range Scale Adjustment for 2017**

WHEREAS, Jackson County is committed to providing a salary range structure responsive to the external market and that is also internally equitable; and,

WHEREAS, data has been gathered and analyzed by the Personnel Director and her recommendation is to adjust the scale by 0.68% based on the WERC CPI for January 2017 and,

NOW THEREFORE BE IT RESOLVED, the Honorable Jackson County Board of Supervisors hereby approves a 0.68% scale structure adjustment for 2017.

BE IT FURTHER RESOLVED, the movement of the scale does not authorize any salary adjustment for current employees; and,

BE IT FURTHER RESOLVED, the 2017 Salary wage schedule will be utilized for any new hires effective January 1, 2017.

Respectfully submitted by,
 Jackson County Personnel
 Bargaining Committee
 s/Ray Ransom
 s/Jeff Amo
 s/Ron Carney
 s/Chuck Jensen
 s/Roger Stevens

Jackson County Executive and
 Finance Committee
 s/Ray Ransom
 s/Jeff Amo
 s/Roger Stevens
 s/Karen Thayer
 s/Ron Carney

JACKSON COUNTY
 2017 SALARY RANGES @ 50th PERCENTILE (01.01.2017)

Pay Group	Job Title	Dept	Minimum	Annual Midpoint	Maximum	Minimum	Hourly Midpoint	Maximum
1	OPEN		\$75,783	\$94,729	\$113,675	\$36.43	\$45.54	\$54.65
2	OPEN		\$70,478	\$88,098	\$105,718	\$33.88	\$42.35	\$50.83
3	Chief Deputy Sheriff	LE	\$65,545	\$81,931	\$98,317	\$31.51	\$39.39	\$47.27
	Department of Health and							

	Human Services Director	DHHS						
4	Highway Commissioner	HWY	\$60,957	\$76,196	\$91,435	\$29.31	\$36.63	\$43.96
	IT Director	IT						
	Personnel Director	HR						
5	OPEN		\$56,690	\$70,862	\$85,035	\$27.25	\$34.07	\$40.88
6	Behavioral Health Manager	DHHS	\$52,721	\$65,902	\$79,082	\$25.35	\$31.68	\$38.02
	Aging and Disability Services Manager	DHHS						
	Case Manager – Family Treatment Court (Project)	JD						
	Children and Family Services Manager	DHHS						
	Jail Administrator	LE						
	Patrol / Investigation Captain	LE						
	Public Health Manager – Health Officer	DHHS						
	Administrator (ZON)	ZON						
	Surveyor	LI						
7	Administrator (F & P)	F&P	\$49,031	\$61,289	\$73,546	\$23.57	\$29.47	\$35.36
	Maintenance Supervisor	MNT						
	Operations Manager/Patrol Superintendent	HWY						
	Mental Health Professional/ Clinical Therapist	DHHS						
	Network Analyst	IT						
	County Conservationist	LC						

8	(F&P) Assistant Administrator	F&P	\$45,599	\$56,999	\$68,398	\$21.92	\$27.40	\$32.88
	Emergency Management Coordinator	LE						
	Business Services Manager	DHHS						
	Patrol Superintendent	HWY						
	Public Health Nurse II	DHHS						
	Children and Family Social Worker III	DHHS						
9	Accountant / Office Manager (HWY)	HWY	\$42,407	\$53,009	\$63,610	\$20.39	\$25.48	\$30.58
	Child Support Manager	DHHS						
	Corrections Sergeant	LE						
	Land Conservation Engineering Specialist	LC						
	Maintenance & Construction Foreman	HWY						
	Park Manager	F&P						
	Patrol Sergeant	LE						
	Public Health Nurse I	DHHS						
	Shop Foreman	HWY						
	Children and Family Social Worker II	DHHS						
	WIC/Public Health Nutritionist	DHHS						
	Birth to 3 Teacher/Service Coordinator	DHHS						
	Behavioral Health Social Worker III	DHHS						

10	Behavioral Health Social Worker II	DHHS	\$39,438	\$49,298	\$59,158	\$18.96	\$23.70	\$28.44
	Adult Protective Services (APS) Social Worker II	DHHS						
	Aging and Disability Resource Center (ADRC) Professional Worker II	DHHS						
	Bridge and Sign Inspector	HWY						
	County Bookkeeper	CC						
	Environmental Health Sanitarian II	DHHS						
	Forester	F&P						
	GIS Specialist /E911 Coordinator /Property Lister	LI						
	IT Technician	IT						
	Project Coordinator-FTC/CASA-Volunteer Coordinator (Project)	JD						
	Veterans Services Officer	VO						
	Zoning Technician	ZON						
	Register in Probate	JD						
11	Aging and Disability Resource Center (ADRC) Professional Worker I	DHHS	\$36,678	\$45,847	\$55,017	\$17.63	\$22.04	\$26.45
	Behavioral Health Social Worker I	DHHS						

	Adult Protective Services (APS) Social Worker I	DHHS						
	Animal Control & Humane Officer	AC						
	Children and Family Social Worker I	DHHS						
	Collaborative Justice Coordinating Council Coordinator (Project)	JD						
	Corrections Corporal	LE						
	Environmental Health Sanitarian I	DHHS						
	Forester Technician	F&P						
	Heavy Equipment Operator	HWY						
	Mechanic	HWY						
	Certified Substance Abuse Counselor	DHHS						
	County Surveyor Technician	LE						
	Parts/Equipmnt/ Training Coordinator	HWY						
	Welder/ Fabricator/ Mechanic	HWY						
	GIS Technician	LI						
12	Corrections Officer	LE	\$34,110	\$42,638	\$51,165	\$16.40	\$20.50	\$24.60
	Equipment Operator	HWY						
	Parks and Trail Laborer	F&P						

	Secretary I (Legal Assistant)	DA						
	Victim Witness Coordinator	DA						
	LTE Reserve/Bailiff	LE						
	LTE Corrections Officer	LE						
13	Communication Officer	LE	\$31,723	\$39,653	\$47,584	\$15.25	\$19.06	\$22.88
	Deputy Clerk of Court	COC						
	Deputy County Clerk	CC						
	Deputy County Treasurer	TR						
	Deputy Register in Probate – Clerk of Juvenile Court	JD						
	Deputy Register in Probate – Judicial Assistant	JD						
	Personnel Assistant	HR						
	LTE Communication Officer	LE						
	Business Services Assistant II	DHHS						
	Elder Benefit Specialist	DHHS						
14	Account Clerk (HWY)	HWY	\$29,502	\$36,877	\$44,253	\$14.18	\$17.73	\$21.28
	Administrative Assistant – Confidential (DHHS)	DHHS						
	Bookkeeper (COC)	COC						
	Child Support Specialist	DHHS						

	(LE) Secretary – Confidential/ Receptionist	LE						
	Secretary – Confidential/ Receptionist (LE/EMC)	LE						
	Secretary (F&P)	F&P						
	Secretary (ZON) /Deputy County Surveyor	ZON						
	Maintenance Technician	MNT						
	LTE Transport	LE						
	LTE Child Support Specialist	DHHS						
	Deputy Register of Deeds	ROD						
15	Children and Family Social Services Aide	DHHS	\$27,437	\$34,296	\$41,155	\$13.19	\$16.49	\$19.79
	Economic Support Specialist	DHHS						
	Business Services Program Assistant	DHHS						
	Business Services Assistant- Accounts Payable/ Receivable	DHHS						
	Business Services Assistant- Billing & Collections	DHHS						
	Aging/WHEAP Coordinator	DHHS						
16	Citation/Criminal Traffic Clerk	COC	\$25,516	\$31,895	\$38,274	\$12.27	\$15.33	\$18.40
	Civil/Small Claim Clerk	COC						

	Family/Paternity Clerk/ Receptionist	COC						
	Maintenance Worker	MNT						
	Public Health Program Assistant	DHHS						
	LTE Maintenance	MNT						
	LTE Surveyor Assistant	LI						
	Child Support Clerk	DHHS						
	Aging and Disability Services Program Assistant	DHHS						
	Seasonal Trails Laborer	F&P						
17	Receptionist (DHHS)	DHHS	\$23,730	\$29,663	\$35,595	\$11.41	\$14.26	\$17.11
	Receptionist (DA)	DA						
	Support Staff	HR						
	LTE Recycling Worker	LC						
	Business Services Clerk	DHHS						
	Receptionist (LE)	LE						
18	OPEN		\$22,069	\$27,586	\$33,104	\$10.61	\$13.26	\$15.92
19	Public Health Screener	DHHS	\$20,524	\$25,655	\$30,786	\$9.87	\$12.33	\$14.80
	LTE Court Bailiff	COC						
	LTE Mini Bus Driver	DHHS						
20	OPEN		\$19,087	\$23,859	\$28,631	\$9.18	\$11.47	\$13.77
21	LTE Animal Control	AC	\$17,751	\$22,189	\$26,627	\$8.53	\$10.67	\$12.80
	LTE Seasonal Park	F&P						
22	OPEN		\$16,509	\$20,636	\$24,763	\$7.94	\$9.92	\$11.91

23	LTE Congregate Meal Site Manager	DHHS	\$15,080	\$19,191	\$23,030	\$7.25	\$9.23	\$11.07
	LTE Home Delivered Meal Driver	DHHS						

Minimum and maximum values are calculated +/- 20% of midpoint (there is an exception for the minimum of pay grade 23 due to minimum wage regulations)

Progression between midpoints is 7%

Benchmark Positions

Added positions after August 2013

Re-evaluated Positions

Taken to market in 2014 approved for January 3, 2015

Taken to market in 2015 approved for January 2, 2016

New Positions added January 2016

Standby or On-Call Duty

Social Workers in the Children and Family Department at DHHS assigned to be on standby or on-call shall be paid at a rate of: \$1.81 per hour. Said rate shall be adjusted annually according to the per cent annual wage adjustment, rounded to the nearest cent.

Animal Control employees assigned to be on-call shall be paid \$10 per call

Highway Department Differential Pay

Highway employees when temporarily assigned by management to a higher graded position of Heavy Equipment Operator or Bridge/Sign Inspector shall receive \$.40 (forty cents) per hour differential pay for hours actually worked performing tasks of the higher graded position.

Supervisor Chrest made a motion to adopt this resolution. This was seconded by Supervisor Hunter. Personnel Director, Diane Peterson was present for questions. Voice vote was taken with 19 present voting Aye.

RESOLUTION 40-9-2016

TO: The Honorable Jackson County Board of Supervisors

RE: Approval to Transfer Fund Balance from Fund 22 (Children & Families) to Fund 27 (Behavioral Health) and 28 (ADRC).

WHEREAS, the Department of Health and Human Services strives to be transparent and efficient with monitoring the budget, therefore as of January 1, 2016, the Behavioral Health budget was removed from Fund 22 and put into the newly created Fund 27 and the Aging and Disabilities Resource Center (ADRC) moved to Fund 28; and,

WHEREAS, Fund Balance from 2011-2014 was moved via Resolution 50-9-2015 on 9/22/15 out of Fund 22 and into Fund 28 (\$124,954) and out of Fund 22 and into Fund 27 (\$430,723) with one more transfer to account for 2015 yet to be completed; and,

WHEREAS, it is the recommendation of the Department of Health and Human Services Director and Business Services Manager to transfer the 2015 ADRC surplus of \$28,005 out of Fund 22 and into Fund 28 and to transfer the 2015 Behavioral Health surplus of \$363,800 out of Fund 22 and into Fund 27; and,

NOW, THEREFORE, BE IT RESOLVED, the Jackson County Board of Supervisors hereby approves the Fund Balance transfer from Fund 22 (Children & Families) of \$28,005 to Fund 28 (ADRC) and \$363,800 to Fund 27 (Behavioral Health).

Respectfully Submitted,

DHHS Committee
s/Ron Carney
s/Grady Gutknecht
s/Roger Stevens
s/Michelle Greendeer Rave
s/John Chrest
s/Elliott Garvin
s/Joe Hunter

Executive/Finance
Committee
s/Ray Ransom
s/Jeff Amo
s/Roger Stevens
s/Karen Thayer
s/Ron Carney

Supervisor Carney made a motion to adopt this resolution. This was seconded by Supervisor Gutknecht. Discussion took place. Voice vote was taken with 19 present voting Aye.

RESOLUTION: 41-9-2016

RE: Approve Issuance of Tax Deed

WHEREAS, Wisconsin State Statutes 75.14 (1) requires the county board to pass a resolution to order issuance of deeds for tax delinquent properties; and

WHEREAS, all procedures were executed to provide proper notice to the land owner and creditors.

NOW THEREFORE BE IT RESOLVED that the Jackson County Board of Supervisors orders issuance of deeds for:

Municipality	Parcel #	Name	Legal Description
Town of Adams	002-0255.0030	LKO-Ray & Delores Chap	04-22N-03W
Tax Years	2011 – 2015	1.280 Acres	Lot 1 of CSM 486- Part of NE SE
Town of Cleveland	014-0018.0020	LKO-Alois Gruber	02-24N-05W
Tax Years	2011 – 2015	1.250 Acres	Part of NW NE
Town of Knapp	028-0088.0005	Dale Linder	06-20N-01W
Tax Years	2011 – 2015	0.400 Acres	Part of SW NW & SE NW
Village of Melrose	151-0059.0005	LKO-Leo Stetzer & Siblings	Lot 79 of Block 13
Tax Years	2011 – 2015	0.00 Acres	Plat of Bristol (aka) Original Plat

Respectfully Submitted:
Jackson County Clerk

s/Kyle Deno

BY: s/Ray Ransom
Jackson County Board Chairman

DATE: 09/19/2016

Supervisor Stevens made a motion to adopt this resolution. This was seconded by Supervisor Amo. Voice vote was taken with 19 present voting Aye.

Supervisor Carney made a motion to temporarily suspend the rules and read the following Zoning Petition changes only one time. This was seconded by Supervisor Iverson. Voice vote was taken with 19 present voting Aye.

**PETITION #2016-60
TOWN OF ADAMS**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2016-60 to amend the Jackson County Zoning Ordinance filed by Billy and Holly Benz on the day of August 9, 2016 to change the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District.

On property known as Lot 1 of CSM 3902 located in the NE1/4-SE1/4, Section 32, T22N, R4W, Town of Adams, Jackson County, WI. The request is to change 6.63 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-6 (Rural Residential) District for the construction of a single family home.

Located in the Town of Adams, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be Approved.

Dated this 19th day of September 2016.

JACKSON COUNTY ZONING COMMITTEE
BY: s/John Chrest, Chairman

Motion was made by Supervisor Iverson to accept this zone change. This was seconded by Supervisor Chrest. Voice Vote was taken with 19 present voting Aye.

**PETITION #2016-61
TOWN OF FRANKLIN**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2016-61 to amend the Jackson County Zoning Ordinance filed by Christian Hardie on the day of August 12, 2016 to change the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District.

On property located in the NW1/4-NW1/4, Section 21, T20N, R6W, Town of Franklin, Jackson County, WI. The request is to change an additional .72 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District. This is added to an existing parcel already zoned in the R-2 District.

Located in the Town of Franklin, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be Approved.

Dated this 19th day of September 2016.

JACKSON COUNTY ZONING COMMITTEE
BY: s/John Chrest, Chairman

Motion was made by Supervisor Chrest to accept this zone change. This was seconded by Supervisor Strandberg. Voice Vote was taken with 19 present voting Aye.

**PETITION #2016-63
TOWN OF FRANKLIN**

REPORT OF THE ZONING COMMITTEE

TO THE JACKSON COUNTY BOARD OF SUPERVISORS:

The Jackson County Zoning Committee, having considered Petition #2016-63 to amend the Jackson County Zoning Ordinance filed by Charles and Laurie Schroeder on the day of August 26, 2016 to change the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District.

On property located in the NE1/4-NE1/4, Section 29, T20N, R6W, Town of Franklin, Jackson County, Wisconsin. The request is to change 4.0 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District for the construction of a replacement home.

Located in the Town of Franklin, and having held public hearing thereon pursuant to Sec. 59.97(5)(e), Wis. Stats., notice thereof having been sent as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

That the zone change be Approved, pending official notice from the Town of Franklin.

Dated this 19th day of September 2016.

JACKSON COUNTY ZONING COMMITTEE
BY: s/John Chrest, Chairman

Motion was made by Supervisor Stevens to accept this zone change. This was seconded by Supervisor Stoker. Voice Vote was taken with 19 present voting Aye.

UW

Extension

Jackson County

**Extension Education
Committee Members**

Karen Thayer (Chair)
Larry Blaken
Thomas Clark,
Max Hart,
Tom Reid

**University of Wisconsin
Extension
Jackson County
Faculty and Staff**

Luane Meyer
Family Living Agent
Department Head

To be hired 9/2016
Support Staff

April Duval
WNEP Coordinator

Monica Lobenstein
4-H Youth
Development Agent

Trisha Wagner
Agriculture Agent

UW-Extension develops practical educational programs tailored to local needs based on university knowledge and research. We teach, learn, lead, serve, connect people with the University of Wisconsin, and engage with them in transforming lives and communities. **Because of UW-Extension, Jackson County is able to:**

- ⇒ *Stretch the knowledge and resources of the university to all communities and townships in Jackson County.*
- ⇒ *Address community needs through the perspectives of others who live and work in Jackson County.*
- ⇒ *Expand on the skills and experiences of our partners*

Because of UW-Extension our community partners and educational participants have told us:

“My son told me that the other day when he was hanging out with his friends and suddenly noticed that some of them hadn’t said anything in a while. He immediately thought about how he could involve them in the conversation and asked them what they thought. He says it’s because of 4-H Camp Counselor Training.” -4H Parent

“...bring in more UW Extension people to speak because it’s always good to listen to different ideas from them. They have a lot of experiences to share, and the wisdom to go with it. –Farm Succession Program Participant

“Strengthening Families got us thinking more about noticing good behavior and trying to do more things together as a family.” –A family who attended the sessions

*“I talk about UW-Extension and Together for Jackson County Kids a lot at regional meetings and with our partner counties because I truly believe the work you guys have been doing is the main reason we are one of the only counties (if not the only) that has not seen kids’ mental health detentions sky rocket over the past 5 years!”
-Mental Health Coalition Partner*

“The Raising Kids Who Can Cope radio program is great for families, and I think the topics they cover are relevant to everyone.” –Community Grandparent

“The design you created is working wonderfully for calving! We’ve implemented your pen design, waterers and handling facilities designs. Thanks again for your help in renovating our dairy barn.” –Farmer, Renovated Dairy Barn Project

“Because of UW-Extension’s Wisconsin Nutrition Education Program (WNEP) I saw students trying new foods at lunch and talking about all the MyPlate food groups. We love Nutrition classes!” –Black River Falls Elementary Teacher

Family Living Program

Luane Meyer, Family Living Agent

Supporting Families and Communities address how Wisconsin families struggle to manage busy schedules and find effective ways to communicate and stay involved in their kids’ lives. Jackson County families are looking for similar resources to help them strengthen their family communication and understand what our youth are facing in their communities. With the support of several trained facilitators in the Extension Office and the community, (2) 12-session programs were held in the past 12 months. Family members used the following words to describe what they valued about attending: learned ways to show respect, how to problem solve, time to do activities as a family, how to use rewards, met new friends. The length of the program encourages and expands on opportunities to try the skills at home that are being learned new or learned in new ways and come back with questions and discussion on the success. The next session will begin in October 2016 with agencies on board to refer families as well as promotion to families throughout the county.

Continuing in the program area of Strengthening Families, the annual Preschool Discovery Camps were again scheduled in July and August. The registration numbers allowed for the sites in Melrose and Black River Falls to be held. The number of youth 3-5 years of age participating grew in both sites. The goals of the event continued to focus on physical activity, creative expression, and storytelling. Families who had attended Extension programs earlier in the year were some of the participants.

Building on Family Financial Security programs were presented to audiences of children in Head Start Centers and adults attending group or individual sessions on budgeting or how to develop a spending plan. Money Smart in Head Start is a state-wide financial literacy initiative that began in Jackson County as one of the pilot counties in 2005. During this past year the program included monthly newsletters mailed or distributed at centers to families. A wall display to enforce the concepts in the newsletters was rotated each month to match the newsletter topic. To strengthen the use of newsletters to families who are enrolled in Head Start for several years, the state-wide work group updated the newsletters for 2016. Each educator on the work group was involved in working on one of the 8 newsletters including myself. 2016 Money Smart Week, an annual campaign to encourage consumers to better manage their personal finances, was again held in partnership with the Black River Falls Public Library. The sessions at Story Hour were co-facilitated by myself and the Youth Services Coordinator. A side note is that one of the families attending volunteered to help out at the summer camps.

Nurturing Healthy Family Relationships state plan promotes the skills and care that is a part of the Powerful Tools for Caregivers (PTC) 6-session program. In Fall 2015, PTC was held in the county with those attending learn about and practice the skills and be made aware of community resources that would enable them as family members and caregivers to successfully manage their support roles. The program has the opportunity to expand from the scheduling of one program per year with the training of two additional facilitators in 2016. Powerful Tools is part of the Wisconsin Institute for Healthy Aging (WIHA) package of programs hosted and facilitated by county agencies throughout the state. UW-Extension took the lead between 2000-2005 to train facilitators for Powerful Tools and we now have the resources to work with other county agencies in Jackson County who have taken the lead in facilitating other programs that are a part of the WIHA offerings. This has expanded what is available to residents in Jackson County.

In the role of Department Head and reflecting back on the past 12 months, our UW-Extension team has worked to continue to bring strong programming to audiences in many different settings throughout the county. We have the opportunity to share these efforts and the results with the Extension Education Committee each month and to have timely discussions on what the members are seeing or hearing out in the county. We welcome your questions and ideas any time.

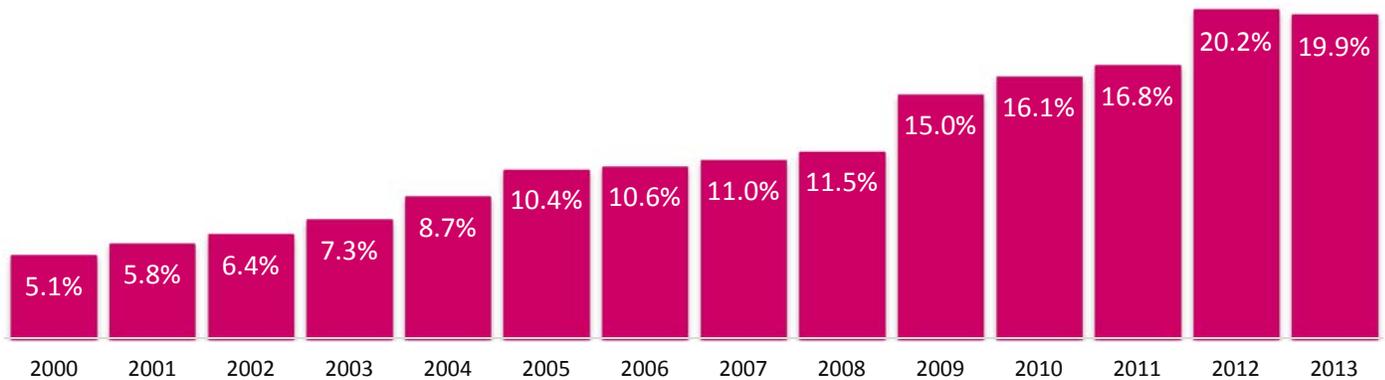
Wisconsin Nutrition Education Program

April Duval, WNEP Coordinator

The Wisconsin Nutrition Education Program (WNEP) is major educational program within the UW-Extension Family Living Program. WNEP's purpose is to help limited resource families and individuals choose healthful diets, purchase and prepare healthful food and handle it safely, and become more food secure by spending their food dollars wisely. Key topics include focusing on whole grains, eating fruits and vegetables, making low fat dairy and protein choices, and keeping hands clean.

WNEP is funded by federal dollars within the SNAP-Ed (Supplemental Nutrition Assistance Program Nutrition Education). Funds from this grant pay 100% of the salary and benefits, professional development, travel expenses, and most program costs for WNEP. Jackson County provides office space, phone and internet, paper, and copies, support staff, and tech support.

Figure 10. **FoodShares Recipients in Jackson County: 2000-2013**



Sources: Wisconsin Department of Health Services FoodShare Data, Census Annual Population Estimate

Jackson County is the seventh poorest county in the state of Wisconsin. Limited income families or individuals and those who receive – or are eligible to receive – food stamps (Food Share) can learn through WNEP. WNEP reaches Jackson County youth in schools through classroom lessons during the school year. Nutrition Education occurs in 4K, Kindergarten, 2nd and 5th grade classrooms at schools whose population is at or above 50% free and reduced lunch. Adults participate in Nutrition Education at the Jackson County Food Pantry and Lutheran Social Services: Jackson County Housing. Parents of infants and children participate at WIC and Head Start.

WNEP in Jackson County

10/1/2014 to 9/30/2015
1874 Educational Contacts during 123 Events

10/1/2015 to 8/30/2016
2814 Educational Contacts during 185 events

4-H Youth Development Program

Monica Lobenstein, 4-H Youth Development

Over the past several years, 4-H Youth Development has focused on three main programming areas: 1) 4-H outreach to increase accessibility of programs for all Jackson County youth, 2) Volunteer development-including youth and adults – to ensure strong positive youth development programs in a variety of areas, and 3) Strengthening families in the areas of parenting and communication, mental health and suicide prevention, and AODA prevention.

Outreach and STEM Education – We use STEM education as an outreach tool as well as a way to spark interest in the science, technology, engineering and math. The Summer of Science (SOS) is a series of events focusing on STEM that exposes young people to the science that exists all around us in everyday life. We also conduct hands-on science activities at Ho-Chunk Nation Youth Services monthly family nights. Our goal in the coming year is to organize a new program called Special Interest (SPIN) Clubs in 4-H around specific topics of interest to youth.

Volunteer Development – We develop youth leaders through programs including, but not limited to, 4-H community clubs and club officer training, Teens Against Bullying Others, QPR Suicide Intervention Skills Training, Summer of Science Teen Leaders, and camp counselors at Summer Camp. Likewise, we offer training opportunities in a variety of settings and formats for adult volunteers, who role model the concept of lifelong learning. In the past two years, we have provided youth and adult leadership training opportunities and ways to apply those skills for well over 100 youth and adult leaders in the community.

Strengthening Families – Perhaps the greatest expansion of programming has taken place in the area of strengthening families. Many of the more recent additions are supported through more than \$200,000 in grants per year. This includes:

- **Strengthening Families Program**- offered to families with children ages 4-14 and runs twice yearly.
- **Mindfulness programs for all ages**- MindUP for grades K-8, Mindfulness for Teens at the high school level, and Taking Care of You for adults. Alongside this effort, we are facilitating a partnership council of community providers in developing a county-wide referral mechanism intended to funnel youth into mindfulness and healthy coping skills programs before they ever reach a crisis point in their mental health.
- **Question, Persuade, Refer**- Suicide intervention skills training for adults and adapted to teach teen audiences how they can help stop a suicide.
- **Powerful Tools for Caregivers**-As a newly-trained facilitator of this program, I'll help facilitate the program for caregivers of adults, and my primary focus will be on facilitating the program for caregivers of youth with special needs.
- **Good Drugs Gone Bad**-Prescription drug abuse prevention, which teen leaders teach to younger students
- **Raising Kids Who Can Cope**-Web and radio-based parent and community adult education for how they can teach coping skills to young people of all ages.

Jackson County 4-H by the Numbers

- 13 4-H community clubs
- About 250 youth in community clubs, including 65 Cloverbud (K-2nd grade) youth and 72 teens (8th grade or older)
- 2 4-H afterschool clubs, involving nearly 100 more youth
- 7 active project committees
- 60 certified adult leaders
- Nearly 10,000 4-H volunteer hours in the last year valued at more than \$167,000.*

* Based on Independent Sector's estimate of the value of volunteer time - \$17.79/hour

Staffing-Over the years, we have always had a team of AmeriCorps, VISTA, and interns. Our last of these completed their terms of service this summer and the positions are discontinued. For now, there will only be me, as the 4-H Youth Development Agent.

Agriculture Program Trisha Wagner Agriculture Agent

Jackson County UW-Extension Agriculture programs average 60-65 University of Wisconsin specialist visits with Jackson County farmers on topics of ag production, risk management, and fruit and vegetable production, while community horticulture projects received over 1,151 volunteer hours through the Master Gardener Volunteer program. **Farm financial management** – participants further develop financial management skills to make better business decisions. Programs focus on recordkeeping; detailed and accurate records are crucial to understanding and managing farm business. Records can provide control, especially during agriculture's current challenging economic times. **Farm Succession** – Jackson County UWEX initiated a farmer peer discussion group in 2015 after a pilot program in 2014 on the topic of estate planning and farm succession. The peer discussion group allows for intimate discussion which helped participants take action with their succession plans such as write a will, plan for retirement, or make investment decisions.

Employee/Human Resource management – Jackson county UWEX piloted a program in west central WI to address today's farm HRM needs with relevant educational resources. Participants indicated few opportunities to develop skills in this area prior to this program, which covered a wide range of topics prioritized in the 2013 survey of WI Farm HRM needs.

Tractor and Skid steer Safety: Hands-on, practical and educational experience is in demand by area youth, and by farm and industrial business employees; this program included driving course and discussion of most common on-farm hazards.

Dairy production: programs on treatment of mastitis and compromised cattle improve employee knowledge and performance.

Spanish for the Ag Sciences: participants learn to effectively communicate with Spanish speaking employees, including Spanish vocabulary, basic communication skills and resources available for the agricultural employer working with Hispanic employees. They also develop skills in workplace culture and Latin customs in order to be effective managers.

Dairy Partner/El Compañero newsletter: In 2015, recipients indicated the English/Spanish publication provided information directly to farm employees to help them improve their knowledge of dairy cattle, maintain farm safety, and improve their way of life. In 2015 over 7,350 newsletters were mailed, and over 1,500 emailed; also available on the newsletter's website.

Federal and State programs/regulations – Jackson County UWEX provided information to help farmers and Township officials understand the implications of WI Act 377 – Implements of Husbandry (IoH). The new law provides definitions for IoH and CMVs, size and weight allowances, lighting and marking requirements, permitting by roadway authorities, etc. Understanding highly competitive State and Federal agriculture grants is challenging; our program on this topic helped participants earn grants, i.e. for youth education in Jackson County which will be implemented in 2016.

Marketing and Price Risk Management – *Grain production seminar series:* addressed marketing strategy, and market update and outlook information for livestock, corn and soybean production including macro and microeconomic influences, helping growers

make educated marketing and investment decisions during current challenging economic conditions.

Horticulture – *Master Gardener Program* – Jackson County Master Gardener Volunteer Level 1 and 2 training programs (12 and 4 weeks respectively) train volunteers in horticulture inquiries and educational workshops on fruit and vegetable production. In 2015 MGVs provided educational information and projects in the form of: the 2015 Jackson County Produce Map, horticulture therapy at The Connection, Spaulding Road Community Garden newsletter and educational workshops, fruit tree pruning and education on pollinators and monarch habitat, among other activities.

Spaulding Road Community Garden – As a supporting organization of the Community Garden, Jackson County UWEX coordinates the plot rentals, communication to renters on garden expectations, activities, and educational programs. Participants indicated saving money, and eating healthier by learning to grow produce. *JC Boys and Girls Club*: a 12 week educational series for Club youth increases knowledge of plants, food, nature, physical exercise, and stress release. In 2015 the milkweed habitat project was incorporated into the program; youth indicated their first experience learning about monarch chrysalis and lifecycle.

Fruit and Vegetable Production – *Spotted Winged Drosophila (SWD)*: on-farm research with fruit growers to understand the lifecycle of this new pest to WI fruit and management options. *WI Local Food/Ag Business Seminars*: participants of the monthly educational program to address small-business needs of new food/ag entrepreneurs, indicated learning about business management, marketing, and pricing.

The WI Idea – Extending new research and information to Jackson County: *KetoMonitor* was developed by UW-Madison Dairy Science Dept. and CRI as a helpful tool to address problems with transition cow management. Jackson County UWEX program detailed the latest research on transition cow management in programs for dairy farmers and consultants (vets and nutritionists). *Livestock facility design*: Biological systems engineer David Kammel visited ten Jackson County livestock farms in 2015 to provide non-biased, research based information on facility design ideas and considerations. Farmers indicate this is a valuable second pair of eyes when making plans to update, renovate, or construct a new livestock facility.

Support Staff

The support staff position provides office support to the 4-H Youth Development Agent, Agriculture Agent, Family Living Agent, and to the WNEP staff. They work in the office 4 days a week and manage the daily office operations including:

Interaction with the Public

Serving as the first point of contact for the public seeking information and resources from UW-Extension.

Researching University information in response to requests made by the public.

Coordinating the Pesticide Applicator certifications and submission of soil and forage samples to University laboratories.

Managing incoming fair entries for the WI State and Jackson County Fair.

Coordinating and maintain Livestock Special Award sponsors for the Jackson County Fair.

Education and Outreach

Serving as Jackson County contact for Wisline services.
Designing and publishing newsletters, program flyers, and UW-Extension annual reports.

Financial Operations

Creating and maintaining financial records and documentation for University Extension.
Managing office accounting including ledgers, vouchers, invoices, credit card charges, and record keeping for grant funded programs.
Creating financial reports for Jackson County Extension Education Committee.
Processing all receipt collections, deposits and bill paying.

Office Technology

Serving as office webpage coordinator.
Learning new software programs to create more efficient management of office functions.
Maintaining contracts for leased equipment, maintenance agreements, repairs, and supplies needed to run office equipment such as copier, fax, folding machine, and postage meter.
Researching methods and means for office equipment upgrades.
Maintaining the federal 4-H database and submitting reports for Wisconsin and Federal review.
Maintaining electronic equipment sign-out sheet with staff and partners.

Office Operations

Organizing office work load between agents.
Maintaining and ordering supplies as needed for office operations.
Managing incoming and outgoing mail.
Managing Master Calendar for use of conference rooms for educational programs and meetings.
Preparing locations and materials for on site as well as at community sites.

Chairman Ransom introduced Family Living Agent, Luane Meyer, Agriculture Agent, Trisha Wagner and 4-H Youth Development Agent, Monica Lobenstein who presented the above report.

Supervisor Jensen made a motion to adjourn. This was seconded by Supervisor Stevens. All present voted Aye by voice vote. Meeting adjourned at 6:55 P.M.

