

## Jackson County Highway Department Committee Meeting

### 01. Call to Order:

Committee Chair Amo called the meeting to order at 8:30 A.M. in the Conference Room at the Jackson County Highway Department, 119 Harrison Street, Black River Falls, Wisconsin on Wednesday, November 9, 2016.

### 02. Roll Call:

All Highway Committee members were present except Danny Iverson.

Also present:

Randy Anderson, Highway Commissioner

Ray Ransom, Jackson County Board

Jamie Smetana, Patrol Supt.

Sandi Brandt, Office Manager

### 03. Approve Committee Meeting Minutes:

The minutes from the meeting on October 19, 2016 were reviewed.

**M/S** Staff/Blaken to approve the Highway Committee minutes as presented. Carried unanimously.

### 04. Equipment Update:

\*#0093 - 2003 Mack Tandem: Transmission problems. Truck is at La Crosse Mack for repairs.

\*#0084 - 2011 Mack Tri-axle: Truck was in an accident on CTH G. Truck is back from body shop in La Crosse. Auxillary lighting to be installed yet. Truck should be in service this week.

### 05. Update on Highway Operations (County and State):

**Jamie Smetana, Patrol Supt. reported on the County operations.**

\*The men have been finishing culverts on CTH FF, hauling salt/sand, and shouldering on CTH G.

**Jamie Smetana, Patrol Supt. reported on the State Operations.**

\*The men have been working on accident repairs, hauling guardrail off I-94 project (Hixton to Osseo), mowing, shouldering, and getting the interstate trucks ready for the winter season as well as the state beats. Also, Smetana discussed the elk problem on I94, WB, MP 130.

### 06. Discuss/Act on 2017 Routine Maintenance Agreement (RMA) with the WI DOT:

Commissioner Anderson discussed the 2017 Routine Maintenance Agreement from Wisconsin Department of Transportation in the amount of \$1,809,600.

**M/S** Blaken/Jensen to accept the RMA in the amount of \$1,809,600 and accept the legal proceedings addendum but not the termination addendum. Carried unanimously.

### 07. Discuss/Act on new Salt Shed in Northfield:

Commissioner Anderson had a meeting with Jeff Kern on 11-08-16 relating to the new salt shed in Northfield. He explained the details of the meeting and stated that the Committee would be presented with a letter of intent at the December meeting. The salt shed is proposed to be built in 2017.

### 08. Approve Vouchers:

The Committee reviewed the vouchers presented for payment.

**M/S** Jensen/Staff to approve the vouchers as submitted. Carried unanimously.

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### **09. Office Manager's Report:**

The 2016 year-to-date financial analysis was accepted as presented.

### **10. Highway Commissioner's Report:**

- \*CTH P Pavement/Base repairs-Commissioner reported there was a meeting on CTH P with Gerke, Mathy, and the Engineer on the project. Nothing to be decided until 2017.
- \*Discussed the flood aid petition. Also, there is to be a meeting with FEMA on 11-16-16.
- \*Discussed dead trees on CTH A.
- \*Commissioner reported on the Tribal Conference he attended on 11-1 & 11-2.
- \*Commissioner discussed the problem of not enough workforce to get the work done on State/County projects. Next year Commissioner suggested hiring seasonal employees.
- \*Commissioner reminded the Committee know he is up for re-appointment in 2017.

### **11. Employee Conferences, Training, and/or Seminar:**

\*Commissioner Anderson reported that the Highway Department had their Safety Day on 10/24/16 and it went well.

### **12. Set/Confirm future Highway Committee meeting dates:**

The following meeting dates have been set for the Highway Committee:

December 13th @ 8:30 A.M.

January 11th @ 8:30 A.M.

January 16 - 18 - Highway Conference @ Chula Vista in WI Dells.

February 14th @ 8:30 A.M.

### **13. Adjournment:**

**M/S** Jensen/Blaken to adjourn the meeting at 9:54 A.M. Carried unanimously.